

Dowland Youth Works

Privacy Policy

Dowland Youth Works (DYW) will collect and use your personal data in compliance with the law. DYW is the data controller of any personal information we hold about you. This means that we are responsible for complying with data protection laws.

- We receive and process personal data about members of the group, supplied by you, in order to carry out our function as a music group. Our purpose in using this data is to promote our activities, which is lawful on the basis of our legitimate interests. Recipients can opt-out of all communications by sending us an email: musicaldirector@dowlandyouthworks.co.uk
- We will not transfer personal data to third-parties, with the following exception - when individuals have directly consented to their data being shared with another party. DYW will only communicate with you using data supplied to us, if you consent to this.
- The personal information we hold may include name, contact details, gender and date of birth.
- We are committed to keeping your personal data secure and will ensure that all electronic and paper records are securely stored and protected. Our communications will not reveal your personal data to others.
- We will only keep your data as long as is necessary to fulfil the purposes for which we hold it.
- You have the following rights with respect to your data:

the right to be informed about the data we hold and why/how we use it;

the right to access your data;

the right to rectify errors;

the right to ask for data to be erased;

the right to restrict how the data is processed;

the right to move your data; the right to object to how data is used and to opt-out of electronic communications.

Some of these rights may be restricted in certain circumstances. Please contact us if you have any questions about our privacy policy or the information we hold about you.

All signed-up members are asked to agree (via Parents/Guardians if under 18) to the following statement:

Data protection (GDPR)

Where DWY members are under the age of 18, we record their date of birth, the name of their school, their doctor and the contact details of the person responsible for them. This data is held for the purposes of administering DYW, promoting concerts and fulfilling our safeguarding obligations. Data is stored securely and may be accessed by staff members of DYW only. Your data, and that of your child, is never shared with third parties. Your data is deleted 12 months after a member leaves the choir permanently unless you indicate that you would like to be kept informed of reunion events, or you consent to your details being added to the mailing list, or immediately upon a request for it to be removed.